

## **Minutes of PCA Executive Committee meeting 13 January 2016 held at the home of Susan McMurray**

**Present:** Diane Smith, Don Smith, Jeff Otto, Paul Woodman, Supriya Syal, Susan Fraser, Susan McMurray (Chair), Trish O'Reilly-Brennan.

**Visitors:** Coline Morrison (potential Treasurer for 2017), Marc van Beusekom (prospective Vice Chair), Rebecca Nelson (prospective Secretary), Garvey Chi (prospective Communications Coordinator), David Smith (prospective Member-at-Large).

**Regrets:** Geoffrey Mosher, Jaki Freeman.

**Approval of Minutes of 2 December 2015:** Moved by Diane and agreed.

### **Announcements:**

- By email vote, EC approved for Jeff to spend up to \$55.00 for a collections box. Moved by Don and seconded by Diane.
- By email, Diane wrote, "I move that the 2016 Budget is approved as presented". Trish seconded the motion and Executives agreed by email.
- Syrian Refugees. Supriya reported on activity to date by local project RSVP and will work to coordinate her team's efforts with other Refugee support groups in the Pocket.
- TDSB. Susan has been attending meetings on the Board's plans for changing functions of schools in the Pocket.
- DECA. Jeff reported on activity with Danforth East Community Association regarding planning standards for buildings on Danforth Avenue. Mark offered to represent PCA at their upcoming planning meeting.

**Treasurer's Report:** Diane had previously circulated the bank information to Executives. She developed a budget for 2016, as it was needed by Michele Peterson for the Art in the Park application for funding. Diane will start work on the PCA income tax return.

### **Committee Reports:**

- **Events:** Jeff reported that there were over 100 children at the Santa Claus event that Donna Lee organized and PCA supported. Donations were presented to the Humane Society and food to Eastview Neighbourhood Community Centre. Plan is for the Skating Party to be held on 15 February. On 23 April Phin Park Clean-up Day is planned.
- **Membership & Outreach:** Paul reported that in the Pocket there are 1100 homes, most of our members are classed as Family Memberships, and for 2015 PCA had over 400 paid-up members.
- **Safety:** Trish updated us on progress to date regarding traffic and pedestrian safety in the neighbourhood, and suggested that perhaps a Town Hall meeting will be needed for Safety issues in the spring.

- **TTC and Oakvale Green:** Diane reported on her liaison work with her counterpart with TTC and the importance of keeping this relationship active and cooperative. TTC is also planning for a second entrance to the Donlands station and Steve Cutting has been attending meetings. Sean Syme expressed an interest to be involved in planning for the second entrance and, assuming that he is accepted to serve on the working group, he will be the PCA representative.

### **Business Arising:**

- **AGM Planning:** Councillor Paula Fletcher and her team have offered to make a presentation on cycling issues and planning in the Pocket although arrangements are not yet finalized. Susan M. had previously circulated the draft agenda for the AGM. Julie Dabrusin (MP), Peter Tabuns (MPP) and Jennifer Story (TDSB School Trustee) have been invited. Diane has arranged for Elisa McFarlane to be our Parliamentarian and has purchased insurance. David Langille will bring the AV equipment, and Jeff will arrange for refreshments. Don will prepare the Bristol boards for volunteers to sign up for committees and for ideas to improve the Pocket. Each Committee Chair will have 2 minutes to report on activities for 2015 and plans for 2016. Diane will be timekeeper.

Susan M. made the point that when the Executive develops policy for governing the PCA, it is not always required to seek Members' support through a formal vote, but since the proposed Policy on Nomination & Election is such a vital governance issue, the plan is to ask Members at the AGM to vote by a show of hands.

- **Open House at the Mosque:** Don reported on his and David Johnson's planning with the Mosque's organizing committee. The Mosque would like to invite Pocket residents to have a tour of the Mosque, have refreshments and discussion about the role of the Mosque in the Pocket and to strengthen communication between the Mosque and its neighbours. David Smith expressed an interest to become involved in this project. Don will report on it at the AGM.
- **Artist-in-the-Park:** Michele Peterson is doing the application workup for a grant from Toronto Arts Council, which is due in February.
- **Neighbourhood Support:** Susan F., Susan M. and their team have now completed the listing of available support services in the Pocket. This will be posted (laminated) in Phin Park and on the PCA website and will be sent to Executives shortly. Susan M. confirmed that she has purchased a fire extinguisher and first aid kit, which will be kept in the shed in Phin Park.
- **PCA Surplus Funds Planning:** Wide ranging discussion about options for investing some PCA funds into special projects. No action steps are yet defined.

**Next Meeting:** Wednesday 24 February 2016, 7.30 to 9.30 at Diane Smith's home, or Wednesday 2 March. TBD.

Minutes prepared on 17 January 2016 by PCA Secretary Don Smith with support from Rebecca Nelson.