

**Minutes of PCA Executive Committee meeting 14 October 2015  
held at the home of Susan McMurray**

**Present:** Diane Smith, Don Smith, Jeff Otto, Paul Woodman, Susan Fraser, Susan McMurray (Chair), Trish O'Reilly-Brennan.

**Regrets:** Jaki Freeman, Supriya Syal.

**Approval of Minutes of 3 September 2015 meeting:** Moved acceptance by Diane. Agreed.

**Treasurer's Report:** Diane had circulated the Bank statements. Project X has attracted funding of net \$448.00 to date.

**Committee and Activity Reports:**

- **Neighbourhood Party:** Jeff reported that the Neighbourhood Party, held in Phin Park on 20 September was very successful. After subtracting expenses the NP donated almost \$1,000 to the PCA. Councillor Paula Fletcher took care of the permit. PCA wishes to thank local businesses for their contributions including Louis Cyfer, etc etc.
- **Events Planning:** Jeff commented that the Ghostbusters film attracted almost 60 people and broke even financially. Donna Lee organizes Halloween & Pumpkin Parade as well as the Santa Clause event and PCA is pleased to help with promotion and advertising for these events.
- **Membership and Outreach:** Paul and Ellen Titus have been analyzing the Membership Application forms and have identified 20 Members who wish to volunteer in some capacity. Paul will provide these names to Susan F. and Supriya who are Coordinators of the Volunteer Communications Committee.
- **TTC Committee:** Diane reported that she has responded as a TTC/PCA Liaison Person to an enquiry about chemical smells emanating from the TTC maintenance sheds south of Oakvale Avenue. Our TTC contact has been helpful in identifying the problem, which was paint smells, and also reports that the TTC will be conducting an engineering study to help eliminate this problem for the future. Also Diane has responded to less substantive community concerns by providing the TTC Customer Concern telephone number. The primary PCA responsibility is to intervene in matters of concern to do with the TTC/PCA Memorandum of Understanding, for the west side of Oakvale Green.
- **Artist-in-the-Park:** Paul presented a discussion on the accounting for this project. We discussed alternate ways of making the application for funding to the Toronto Arts Council for 2016 and Susan M. undertook to explore some possibilities.
- **Spring Town Hall Meeting:** Susan reported on this successful get-together where the focus was on Neighbourhood Support and Emergency Planning. A committee was formed and has been meeting with two main activities – (1) building a list of Pocket

help lines and resources, and (2) preparation for a survey. This group consists of Susan F., Gail James, Supriya, David Langille, Kaye Leslie, Lori O'Neill and Susan M.

- **Project X:** Diane reported that \$448 in contributions for Project X has been banked. Jeff proposed that the end of October should be the final date for contributions. Jeff plans to form a Phin Park Planning Committee.
- **Nomination & Election Committee:** Susan M. reported on the progress of this committee to date.
- **Safety Committee:** Trish reported on the results of their survey and moved that 5 action steps be taken with the Executive support. This motion was seconded by Susan M. and agreed by the Executive. The action steps include (1) No Access to Greenwood signs, (2) Painting stop lines, (3) Bike lanes, (4) Reducing speed limit and (5) Fixing drop/pick up traffic at Blake School. Safety Committee is composed of Trish, Richard Brooks and Steven Tanner.
- **Planning for a Pocket Post newsletter:** It was agreed that a Pocket Post will be produced on 2 foolscap pages, face and back informing Pocket residents, much like the product at this time last year. It will include planning for the N&E Committee, a call for Pocketeers interested in running for an Executive position, announcement about a recruitment party (to be held on 13 November) in planning for the AGM, report on Project X and other topics. Jeff moved, Trish seconded and the Executive agreed to spend up to \$400 for printing these Pocket Post newsletters. They will be delivered to every home in the Pocket, courtesy of the Street Captains.
- **Planning for AGM:** Date for the AGM is set at 28 January 2016 at St. David's Parish Hall on Donlands Ave, from 7.30 to 9.30. Discussion was held about inviting a speaker, and the other features of the AGM to make the evening a good mix of PCA business, entertainment and engagement.

#### **Next Meetings:**

- 2 December 2015 at 7.30 at Diane and Don Smith's home
- 13 January 2016 at 7.30 at Susan McMurray's home
- Annual General Meeting on 28 January 2016 at St. David's Parish Hall, 7.30 to 9.30.

Minutes prepared on 16 October 2015 by PCA Secretary Don Smith