

## **Minutes of PCA Board of Directors meeting 30 March 2016 held at the home of Gemma Parker**

**Present:** David Smith, Diane Smith, Garvey Chi, Gemma Parker, Lori Zucchiatti O'Neill, Marc van Beusekom, Rebecca Nelson, Susan McMurray (Chair), Trish O'Reilly-Brennan.

**Regrets:** Supriya Syal.

**Approval of Minutes of 24 February 2016:** Moved by Diane and agreed.

**Treasurer's Report:** The Treasurer's Report was presented and approved. Diane noted that the Directors and Officers Liability insurance was renewed for 2016. In addition, to date we have a strong membership renewal rate for 2016.

### **Regular Business:**

- Going forward, terminology references for PCA Executive Committee and Executive Members will change to PCA Board of Directors and Directors to align with current not-for-profit board terminology. We will seek to update the PCA Constitution and By-Laws during the next revision cycle.
- Community members attended an open house presentation about the proposed development to replace the Beer Store and parking lot at the corner of Danforth and Greenwood. Input was provided on the design to ensure it fits with the neighbourhood, and on the potential impact on Chatham Avenue traffic.

### **Committee Reports:**

- **Membership:** Over 110 members renewed from 2015. Membership drive planning is underway.
- **Events:** Thank you to the volunteers for a very successful Easter Egg Hunt and Phin Park Clean up. A great start to 2016!
- **Communications:** Process established for communications on Pocket Facebook page, website and Twitter. Request for all event photos to be sent to Garvey for posting.
- **Safety:** Traffic safety recommendations will be submitted by Councillor Fletcher to Toronto & East York Community Council. Plans for bike lane on Chatham awaiting information from Councillor Fletcher's office.
- **Neighbourhood Support:** Neighborhood Support Resource list to be posted on PCA site (public-facing page) and community board at Phin Park housing complex.
- **TTC and Oakvale Green:** Work at the Queen Victoria and Shudell paths is planned to start sometime between late-May and early June, weather permitting. Anticipated start date for work to address ponding water/catch basin issue in middle of the greenspace is planned for early June pending moisture on the ground. Anticipate installation of new signage in early summer.

**Business Arising:**

- **Spring Town Hall:** Planning for a Spring Town Hall is in progress. Potential topics include a discussion of the plan for a new First Nation school, an update regarding DECA and the City Planning's Avenue study on the Danforth, and Project X. Susan to confirm date and agenda. Diane to design flyers. Logistics to be planned during next meeting.

**New Business:**

- **Branding:** The Board discussed supports and procedures for community events (e.g., event checklists, flyer templates, contacts) to make it easier for people to run events and to make sure that PCA is given credit for events that it co-sponsors.

**Other – Governance:**

- **Nomination and Election Committee:** Committee to be established to prepare nominations for the 2017 AGM. Lori will be the representative from the Board on the committee. David Langille will represent the community, and one other community member will be asked to join the committee.
- **Event Ownership and Planning:** Susan and Rebecca to ask Sue Yahoda if she will collaborate to create event checklists and planning guides.

**Next Meeting:** Wednesday 27 April 2016, 7.30 to 9.30 at Marc van Beusekom's home.

Minutes prepared on 18 April 2016 by PCA Secretary Rebecca Nelson.