

**Minutes of PCA Board of Directors Meeting
Tuesday, March 26, 2019
held at the home of Lori Zucchiatti O'Neill**

Present: Coline Morrison, Gemma Parker, Lori Zucchiatti O'Neill, Rebecca Nelson, Susan McMurray (Chair)

Regrets: Allison Evans, Dalreen Fobler, Garvey Chi, Robyn Switzer, Trish O'Reilly-Brennan

Approval of minutes of February 6, 2019: Moved by Coline and agreed.

Treasurer's report: Treasurer's report was presented by Coline. The income tax return was filed.

Business arising:

- **Art in the Park:** Suggestion to have a poll to determine preference of the neighbourhood for the timing and frequency of event.
- **Corporate liability insurance:** Corporate liability insurance is up for renewal. An increase of coverage to \$2 MM (from the current \$1 MM) provides coverage for insurance requirements from the City of Toronto, including Art in the Park. The increase will cost an additional \$90, to a total of \$240 per year, plus HST. A motion to purchase \$2 MM corporate liability insurance was raised by Coline, seconded by Gemma and agreed.
- **2019 forecast:** Coline presented the 2019 forecast. A motion to approve a provision for \$50 expenses for each committee, and for additional non-forecasted funding requirements to be presented to the board for discussion and approval was moved by Rebecca, seconded by Lori and agreed.
- **Membership:** Membership drive will run from May 1 to May 15. The committee is recruiting new street captains. In addition, the team is reviewing documents to ensure CASL (Canada's anti-spam legislation) requirements are met.
- **Nominations & elections:** The committee updated the poster, to be printed and posted in early April. At that time, door to door will also begin and follow-up with members who have expressed interest in supporting and/or volunteering for the PCA.
- **AGM:** Susan and Lori are looking for venues to host the AGM in June. Theme ideas include a discussion of the club house concept.

Next meeting: April, date TBC.

Minutes prepared on Thursday, April 11, 2019 by Rebecca Nelson.