

**Minutes of PCA Board of Directors Meeting  
Thursday, September 19, 2019  
held at the home of Lori Zucchiatti O'Neill**

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**Present:** Coline Morrison, Dalreen Fobler, Daryl Boshart, Linda Blake, Lori Zucchiatti O'Neill (Chair), Nina Littman-Sharp (guest), Susan McMurray

**Regrets:** Allison Evans, Gemma Parker, Robyn Switzer, Zhiizhii Prince

**Regular Business:**

1. **Welcome and introductions.**
2. **Review and approval of agenda:** Motion to approve by Susan, seconded by Daryl and agreed.
3. **Review and approval of minutes from July 31, 2019:** Motion to approve (with minor change) by Coline, seconded by Dalreen and agreed.
4. **Treasurer's report:** Treasurer's report was presented by Coline and accepted.

**Transition to New Fiscal Year:**

1. **Change in circumstances for Board member(s):** Brief update.
2. **What's on your plate? Tell us about yourself/current life to help us get acquainted:** Board members new to each other briefly outlined their backgrounds and current work and non-work commitments.

**Committee Reports – What's New?**

1. **Communications:**
  - The PCA's new website design and maintenance processes are in development with the Energy and Environment Committee for the Pocket Change project, in coordination with Daryl and Gemma. Research into what the selected vendor is offering is ongoing.
  - Discussion of tasks required to complete transition from former communications coordinator to current coordinator re: Pocket website, Facebook, Twitter accounts, etc.
2. **Events:**
  - **Art in the Park:** The PCA funded and supported local artist-in-residence Jerry Silverberg's program on Tuesdays in July and August. This year's program was well attended, and only one day was cancelled due to inclement weather. Rescheduling of program times due to weather was well communicated by the PCA chair, communications coordinator, and membership services via the Pocket website and emails. Jerry was supported by an assistant instructor for three days at a cost of \$50 per day. Total costs were slightly less than the budget of \$5000. A video of the program, created pro bono by a Pocket resident who is a professional film maker, is in production and will be included in the next Toronto Arts Council grant application.
  - **Neighbourhood Support:** Sip & Chat scheduled at Motorama on October 1 for gathering and conversation. This was going to be the first one under new owners, who were very supportive of Sip & Chat continuing, but the sale was not completed. Owners Peter and Maria have resumed their search for new owners.

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- **Neighbourhood Party:** Saturday, September 28; rain date Sunday, September 29. The Planning Committee has sent out a poster via the Pocket website and email. A hard copy is posted throughout the neighbourhood. The poster includes a request for volunteers. Various expenses (portable toilet, sound equipment, bouncy castle rental, park permit, etc.) will be submitted for payment by the PCA.
  - **“Pocket-sized” Tree Tour:** In partnership with the PCA, LEAF’s Young Urban Forest Leaders presented a tree tour and shrub giveaway in the Pocket neighbourhood on August 21, 2019. LEAF has a description and pictures of the event on its website - <https://www.yourleaf.org/blog/visitor/sep-11-2019/planting-ideas-pocket---“pocket-sized”-tree-tour> .
3. **Fundraising:** Donations of items for the Pocket Neighbourhood Party silent auction continue to be sought. Zhiizhii or Susan should be informed of donations or leads.
  4. **Membership:** Membership will have an information and sign-up table at the Pocket Party.

**Business Arising:**

1. **Pocket Neighbourhood Party – What help do you need? What help can you provide?:** Nina, the PCA Volunteer Coordinator, outlined volunteer requirements for the party. Board members discussed their participation in the party. Communications and Membership will post “volunteers needed” reminders via the Pocket website and email.
2. **Pocket Change/Eco Fun Fair:** A display and information table will be set up at the Pocket Party
3. **Surveying residents regarding Phin Park usage and permanent structure options:**
  - It has been determined that no park usage survey template is available.
  - Survey is tentatively scheduled to take place in early winter.
4. **Liaising with TDSB and Wandering Spirit School:** Susan contacted the Principal to set up a meeting that will include four Executive members. Susan is awaiting a response from the Principal – date to be advised.

**New Business:**

1. **Email and Facebook communications from PCA members to Executive members:** A discussion on communications from PCA members addressed to Board members. Concerns about inappropriate communications should be reported to the PCA chair.
2. **Concerns mentioned at AGM: safety of new path in Phin Park; raccoons on personal property:** Deferred to next meeting.

**Next meeting:** November, Date TBD

Minutes prepared on October 2, 2019 by Linda Blake.