

**Minutes of PCA Board of Directors Meeting**  
**Tuesday, January 26, 2021**  
**Via Zoom (Hosted by Lori)**

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**Present:** Coline Morrison, Daryl Boshart, Eadit Rokach, Gail James, Gemma Parker, Linda Blake, Lori Zucchiatti O'Neill (Chair), Michelle Kushnir, Susan McMurray

**Regrets:** Zhiizhii Prince

**Regular Business:**

1. **Welcome; share one or two things you did for others (family, friends, neighbours, etc.) during the holiday season.** Brief discussion.
2. **Review and approval of agenda:** Motion to approve by Susan, seconded by Gail and passed.
3. **Approval of minutes from November 25, 2020 meeting:** Motion to approve by Eadit, seconded by Linda and passed.
4. **Treasurer's report:** Coline reported a PCA account balance of just under \$16,000, of which approximately \$10,000 is in a term deposit. Coline will supply Progressive Nation with twelve post-dated cheques for the 2021 maintenance fee (\$62.15 per month) of the new website. Signing officers are requested to contact our bank representative to schedule a meeting to update bank records.

**Committee Reports – What's New?**

1. **Communications:**
  - Susan, project leader of the website transition, provided a progress report. She anticipates the new site might go live in February. The majority of editing will occur after launch. Daryl and Gemma will participate in initial orientation/training, with additional hands-on training sessions for other interested parties set up after launch. Executive members are requested to supply high-resolution photos of themselves to Susan by February 5 for the new website.
  - Daryl advised that a Pocket Change eblast will go out soon.
2. **Events:**
  - **Santa's Frozen Festival "Porch Edition"** -- a night procession, food, toy and cash donation drive in support of Eastview Neighbourhood Community Centre and Toronto Humane Society, and Pocket Holiday Scavenger Hunt – was very well supported. Donna Lee, the initiator of the event, was thrilled with the donations. The Executive thanks the organizers/participants/donors.
3. **Membership:** Gemma advised there are currently 202 paid PCA memberships, approximately 52% of the 2018 membership count. A draw for a \$100 *IQ Living* gift certificate, open to anyone with a 2020 membership, was won by an Oakvale Avenue resident.
4. **Neighbourhood Support:**
  - Street Captains' responses to a query re: new residents led to the delivery of 25 welcome bags in November. Ellen Titus will email Street Captains in March, June, September and December to request updates of new residents requiring welcome bags.
  - The Neighbourhood Support Committee will meet on January 31, 2021.
  - Sip & Chat is suspended until further notice due to COVID-19 restrictions.
  - Lori updated the Executive on a Pocket resident's health concerns.
  - Gemma reported positive feedback from the community in response to the eblast with a mental health theme, sent out in January 2021.
5. **Nomination & Election:** The Committee will have its first meeting in February. Linda provided a list of vacant positions to date, with one member of the Executive still to confirm status.

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**6. Pocket Change:**

- Michelle provided a summary of the January 7 Pocket Change Executive meeting.
- Susan reported there's no news yet on the grant proposal submitted to Environment and Climate Change Canada.

**7. Secretary/review of motions managed by email:** not applicable

**Business Arising:**

1. **Revising our governance documents:** Any member of the Executive who wishes to participate in a Governance Review Committee should notify Lori by February 5. As a potential alternative to a committee, Lori and Susan will review the documents and circulate proposed amendments, most of which will be from the work of a previous governance committee, to the Executive. Amendments will be presented at the AGM for approval.

**New Business:**

1. **Potential changes & improvements for Phin Park:** The City is considering improvements to Phin Park in relation to a development in the east end. The Executive agreed that any proposed changes would be subject to resident input/approval via a park usage survey.
2. **COVID-19: winter/spring event planning & membership drive:**
  - **Phin Park rink:** John Koufis, our "Pocket Rink Master", cannot create the rink this year, but is willing to instruct any interested volunteers. Lori will contact Jeff Otto and Dean Miller to discuss recruiting volunteers. A party will not be held due to COVID-19 gathering restrictions but skating is permitted by the City with restrictions.
  - **Spring clean-up:** A possible alternative to a volunteer group gathering to clean up the park and off-leash dog area in April is to have a sign-up sheet for shifts.
  - **Spring Fling:** The scavenger hunt and exterior home decorating could be repeated.
  - **Shed mural:** Jerry Silverberg would like to work on the mural on the west side of the shed. A suggested theme is Indigenous peoples' arts/cultures/histories, and an Indigenous artist would be sought to collaborate with Jerry.

**Next Meeting**

1. **Next Meeting:** First or second week of March TBD.

Minutes prepared on February 16, 2021 by Linda Blake.