

**Minutes of PCA Board of Directors Meeting**  
**Thursday, March 11, 2021**  
**Via Zoom (Hosted by Lori)**

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**Present:** Coline Morrison, Daryl Boshart, Eadit Rokach, Gail James, Linda Blake, Lori Zucchiatti O'Neill (Chair), Michelle Kushnir, Susan McMurray, David Langille (guest)

**Regrets:** Gemma Parker, Zhiizhii Prince

**Regular Business:**

1. **Welcome; acknowledgements:** Brief discussion.
2. **Review and approval of agenda:** Lori added one item to the agenda. Motion to approve as presented by Susan, seconded by Gail and passed.
3. **Approval of minutes from January 26, 2021 meeting:** Motion to approve by Susan, seconded by Eadit and passed.
4. **Treasurer's report:**
  - Coline reported a PCA account balance of \$15,500, of which approximately \$10,000 is in a term deposit. \$400 of this amount is held in trust for the Wandering Spirit School Pow Wow. Income in 2020 was \$4,300; expenses \$5,585; year-end loss \$1,265. 2020 to date has a loss of \$505.
  - Upcoming insurance expenses are: (1) renewal of commercial liability insurance for \$2 million coverage @ \$460; (2) Renewal of Directors' insurance @ \$285. Motion by Susan to approve insurance and other administrative expenses up to \$1,000 in 2021; seconded by Gail. Motion passed with seven in favour, one opposed.
  - Upcoming website expenses are (1) monthly maintenance fee \$62.15; (2) balance of design fee \$452.
  - Signing officers attended the bank to sign forms. The bank has requested that they return to sign additional documents. Coline will contact our representative to ask about at-home signing.

**Committee Reports – What's New?**

1. **Pocket Change:**
  - The grant proposal submitted to Environment and Climate Change Canada's Climate Action Incentive Fund was not chosen.
  - Susan provided a summary of recent Pocket Change developments:
    - A motion by Councillor Paula Fletcher to direct city departments to support the Pocket Change Project was passed at a recent council meeting. In April a meeting of various City agencies will be held to discuss how they can support the Project. Pocket Change will serve as a demonstration project that can be applied to other neighbourhoods. It will be called "Pocket Change Plus". The focus is on home retrofitting.
    - Pocket Change is supported by the Toronto and Region Conservation Authority, which selected The Pocket for SNAP (Sustainable Neighbourhood Action Program) last year.
    - Pocket Change has partnered with Greensaver, Ontario's leading not-for-profit energy conservation organization.
    - A SNAP community workshop is planned for May. A notice will go out soon.
2. **Events:**
  - **Phin Park Rink** – The rink was operational for three weeks and enjoyed by dozens of people of all ages. The Executive thanks several volunteers (plus Toronto Parks, Forestry and Recreation for replacing the water key) for creating and maintaining the rink.
3. **Membership:** Thirty-three people have signed up for/renewed membership this calendar year.
4. **Communications:**
  - Daryl reported a certification issue with the website, which has been resolved.
  - A prospective resident emailed a concern about harmful air pollution from the Greenwood subway yards. Daryl will share this email with the Executive.
  - Susan reported the new website is close to launch. She shared a link to it with the Executive for review and feedback. Susan discussed remaining questions and tasks in the development process.

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**5. Neighbourhood Support:**

- The contents of new resident welcome bags will be reviewed by the committee.
- Two COVID-19 messages were posted on the website in February and March.
- Lori provided the Executive with information about neighbourhood support for two ill residents.
- A new issue of the Pocket Newsletter will be coming out soon.

**6. Nomination and Election:** All members of the Executive have advised if they intend to re-run for election. Lori is stepping down as Chair and Eadit, the Vice-Chair, will run for Chair. The Treasurer, Membership Coordinator and Fundraising Coordinator are stepping down. The Secretary, Communications Coordinator, and two Members-at-Large will re-run. Candidates for the Membership Coordinator and Treasurer roles have declared they intend to run for election. Candidates for the Vice-Chair and Fundraising Coordinator positions have not been identified yet. A Call for Volunteers poster will be distributed via the website, eblast and social media in mid-March.

**7. Phin Park & Greening:**

- The City intends to expand Phin Park. The Executive will request extensive community consultation, particularly with TCHC residents living adjacent to the park.
- Most items used on the skating rink can be stored in the park shed, but the larger of the two hockey nets won't fit. Lori is looking for an alternative storage location.
- The herb garden stonework is cracked and broken in places. Jeff Otto will ask via the Pocket Facebook group if anyone has expertise to repair it. Lori will obtain a quote from a tradesperson to get an idea of how much it will cost.

**Business Arising:**

1. **Revising our governance documents:** There was a discussion about whether the documents should be revised now or after the government proclaims the long-delayed Ontario Not-for-Profit Corporations Act. Eadit will investigate the projected release date of the ONCA and report back.
2. **COVID-19 spring event planning: Spring Fling; green space cleanup; Pride Parade:**
  - **Spring Fling** -The scavenger hunt and exterior home decorating will be repeated and replace the Easter Egg Hunt.
  - **Park Clean-up** – The city has cancelled Clean Toronto Together. The Events Committee is considering a two-day local volunteer clean-up based on two-hour scheduled shifts. Volunteers would bring their own tools and observe all COVID-19 precautions. Parks, Forestry and Recreation and Councillor Fletcher's office might be able to provide garbage bags, soil or compost.
  - **Pride Parade** – The neighbourhood Pride Parade will happen again this year if public health restrictions allow it.
3. **COVID-19 membership drive planning:** The drive will be conducted electronically, not in person. Possibly an advertisement could be placed in the Pocket Newsletter now in production.

**New Business:**

1. **COVID-19 AGM planning:** deferred to next meeting.
2. **Discussion of Local Street Marketplace (online retail platform):** deferred to next meeting.

**Next Meeting**

1. **Next Meeting:** Mid-to late April TBD.

Minutes prepared on March 24, 2021 by Linda Blake.