

**Minutes of PCA Board of Directors Meeting**  
**Thursday, February 3, 2022**  
**Via Zoom (Hosted by Eadit)**

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**Present:** Daryl Boshart, Eadit Rokach (Chair), Gail James, Julie Charles, Linda Blake, Lori Zucchiatti O'Neill, Marco Oved, Martin Pollak, Michelle Kushnir

**Regular Business:**

1. **Welcome; appreciation, acknowledgement:** Lori advised an amendment to the acknowledgement statement.
2. **Review and approval of agenda:** Motion to approve by Gail, seconded by Lori and passed.
3. **Approval of minutes from December 8, 2021 meeting:** Motion to approve by Lori, seconded by Gail. Motion to approve revised minutes by Lori, seconded by Gail and passed.
4. **Treasurer's report:**
  - Review and discussion of draft year-end financial reports submitted by Martin. The PCA operated at break-even for 2021 with a surplus of \$34. Martin will revise the reports as agreed in discussion and provide additional information to the Executive re: a prospective grant.

**Committee Reports – What's New?**

1. **Events:**
  - Lori reported that Jeff Otto has purchased a popcorn machine to replace one stolen from the park shed. Lori will follow-up with our Parks representative for authorization to purchase a new lock for the shed.
  - An e-blast was sent to PCA members on January 26 to announce the Phin Park rink was officially open and to thank the volunteers who created/maintain it. The Executive discussed requirements for a Skating Party, possibly on Family Day. COVID-19 restrictions prevented a Skating Party last year. An e-blast will be sent out if a party is possible this year.
2. **Membership/membership drive:**
  - Julie reported seven e-blasts have been sent to PCA members since December 7, including one to announce the winner of the \$100 gift card from the Big Carrot, Alison on Hunter Street.
  - The December membership drive resulted in 91 new/renewal 2022 memberships between December 4 and February 3.
  - Julie is working with Lori to update member/contact information for committees of the PCA. The Executive discussed ways to engage the membership and promote volunteer opportunities in committees, the Board, and events.
3. **Communications:**
  - Daryl discussed the suitability of a PCA YouTube account for posting videos.
4. **Pocket Change:**
  - Michelle submitted a report *Pocket Change Home Retrofit: Update*.
5. **Phin Park & Greening:**
  - Lori recommended that the Phin Park & Greening Committee be responsible for the greening category, including the neighbourhood project to eradicate invasive plants and promote pollinator plants. Michelle and Lori agreed that project details will be shared with the Pocket Change Committee.
6. **Secretary's Report:**
  - The Executive discussed distribution of communications from the City of Toronto addressed to the PCA c/o the Secretary.

**Business Arising:**

1. **Status/mission statement on HEST committee:** Lori and Eadit have completed review of a draft outline of the Home Energy Science & Technology committee's goals/operation provided by Gord and Susan Fraser and will return it to them with their suggested changes.

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**New Business:**

1. **Community Police Liaison Committee invitation, Neighbourhood Support Committee:**
  - Eadit will circulate an anti-theft safety measures document drafted by Lori to the Executive for review and discussion at the next meeting.
  - CPLC discussion is deferred to the next meeting.
  - New and/or revised items for the Neighbourhood Support bags will be provided to Street Captains for inclusion in existing bags when the committee has received all items.
2. **ONCA regulations:** Eadit advised that Lori will attend a webinar “Boards & Bylaws – Special Webinar on ONCA Changes” on behalf of the Executive Committee.
3. **PCA Swag:** Marco provided an update on ways and means of producing PCA branded clothing for promotional purposes/sale.
4. **Project Swallowtail; invasive weed concerns:** The Phin Park & Greening Committee’s neighbourhood education campaign to address invasive plant concerns/encourage pollinator plants in public Pocket green spaces and residents’ gardens has been postponed to March.
5. **Nomination and Election Committee:** Eadit requested that members advise her if they intend to run for election to the 2022/23 PCA Executive so that this information can be provided to the Nomination and Election Committee.
6. **Final Comments:**

Minutes prepared on February 13, 2022 by Linda Blake.