

**Final
Minutes of PCA Board of Directors Meeting
Thursday, Dec. 13/22 — 7-9 p.m.
Via Zoom (hosted by Sarah)**

Present: Eadit Rokach (Chair), Malinda Francis, Gail James, Lori Zucchiatti O'Neill, Martin Pollak, Sarah Sheard

Regrets: Absent: Marco C. Oved, Julie Charles

Regular Business:

1. Welcome; appreciation; land acknowledgement, introductions

2. Review and Approval of Agenda: Gail motioned to approve as amended. Seconded by Sarah. Passed.

3. Approval of October 13th Minutes: Lori motioned to approve the minutes as amended and circulate to the Executive. Seconded by Sarah. Passed.

4. Treasurer's Report:

Martin presented his Quarterly Statement of Income and Expenses on screen, and walked us through it. Discussion followed and Martin answered questions. Motion to approve the report is postponed for now, pending further discussion by email.

Committee Reports:

1. Communications

Marco is absent and Julie has forwarded no updated info on Progressive Nation's development of the PCA website. The topic was tabled.

2. Events

- (Lori) The Pumpkin Parade enjoyed an excellent turnout and good weather. Over 100 pumpkins and not quite enough popcorn.
- Santa's Frozen Festival, December 29th, co-sponsored by Donna Lee and the PCA, had a record turnout. Food, cash and toys were collected for Eastview as well as cash for Toronto Humane Society. Gail suggested that a list be solicited from Eastview of preferred non-perishable foods to help guide future food drive donors. Sarah offered to source a typical food bank list for circulation.
- The Pocket Pop-up (not an official PCA event) went well but there was lower turnout this year, now that Covid has abated and people can shop elsewhere.

3. Membership:

Eadit presented Julie's notes on the PCA membership booth activity at the pop-up earlybird promo and draw. There were 36 earlybird sign-ups, including 3 new members, possibly a record number, overall. Pop-up eblasts generated 5 online

renewals plus a \$90 donation. This was deemed a good response to the membership drive.

Eadit reported that a Pape Village resident had approached the PCA for guidance in setting up a similar community association of its own. Lori suggested that PCA founding members such as Diane and Don Smith be contacted and Eadit could put them in touch with the Pape Village resident to advise them.

4. Phin Park and Greening:

(Lori) TRCA delivered the free shrubs and trees personally to people's doors this year. Lori received the TRCA's site visit report in October but felt it might be more useful with more timeline context added so Lori will be circulating a fuller report with a more detailed context next month.

PCA Pocket Rink Team's application to the city for a free permit to flood a natural outdoor rink was approved for the Community this winter. The City's site manager visited the rink's proposed site and suggested relocating it to the basketball court, which is ideally surfaced for a rink, rather than the lawn. If that location is adopted, a much longer hose will need to be purchased by the PCA. This new site would also be larger and possibly entail more maintenance. Plans had not yet been totally finalized as of this meeting.

A fence on Phin Park separating the park from the Toronto Community Housing Complex has been removed and has been replaced with a sturdier and more attractive one.

5. Pocket Change Project:

Lori summarized the mandate and activities of the Project and referred people to the website for a full description of the committee's research and coordination of home greening retrofits and greenhouse gas emission reduction options. The Project Committee plans to become a citywide model, expanding its mandate beyond the immediate Pocket Community boundary, which will require money and the hiring of staff. It has received a promise of money, subject to conditions (i.e. hiring staff) from the TAF (Atmospheric Fund). Those funds will flow strictly to the not-for-profit entity and not through any PCA books. A proposal for a grant has also been submitted to NRCan (natural resources of Canada) and Pocket Change Project awaits the outcome. Pocket Change will be approaching other sources, meanwhile, for funding in order to facilitate this expanded citywide vision of The Pocket Change Project.

New Business:

- 1. Transition to the ONCA Committee (Ontario NonProfit Corporation Act).**
(Eadit) reported that the PCA's Articles of Incorporation (Letters Patent) need to be updated, if necessary. Its Mission and Objectives remain unchanged. A list of some amendments had been collated by a past *ad hoc* committee but never got submitted.

Lori will try to retrieve this list to prepare for presentation to the next AGM for ratification.

Eadit brought up the ONCA's stipulation that not-for-profit organizations must prepare an annual audit (expensive and possibly unnecessary given the PCA's modest budget). Eadit proposed that, instead, we present an extraordinary resolution at the AGM which, if it gets 80 per cent of members' approval would pass and we could dispense with this requirement. This decision would need to be renewed by annual vote at subsequent AGMs.

Our Constitution covers all definitions of 'member' except the actual term of membership. We need therefore to define that the term of the membership commence from the date the member joins until the end of that calendar year, or, if membership is purchased for the following calendar year, to run to the end of the following calendar year.

Each director must be a member in good standing with the PCA in order to run for election to the Executive or to any PCA committee.

A yet-to-be-fulfilled requirement is that each of the directors needs to consent in writing to act as a director of the PCA, beginning on the date they were elected. Eadit has emailed these forms to the directors and the signed consents will be forwarded to Sarah.

2. Gerrard-Carlaw Go Station

Malinda reported on her attendance at a Community Engagement group public meeting to address the planned new Metrolinks station at Gerrard and Carlaw where No Frills and other stores currently sit. The link, engagegcn.ca, posts a detailed outline and illustrations of the project being planned. The Community Engagement group introduced a table which will make itself available for the next 6 months to public consultation and input. It's still in the very early days of consultation. The Gerrard-Carlaw construction is slated to begin in 2024.

3. Timing of the Minutes

Gail requested that Minutes be circulated in a more timely fashion for review by the Executive. Sarah and Eadit agreed to distribute them within two weeks following each meeting, if possible.

The meeting was adjourned.

Minutes drafted by Sarah Sheard on December 23, 2022